॥ त्वं ज्ञानमयो विज्ञानमयोऽसि ॥

भारतीय प्रौद्योगिकी संस्थान जोधपुर
Indian Institute of Technology Jodhpur
Office of Establishment-II (Recruitment)

Admin Block (East), Nagaur Road, NH-62,Karwar 342030, Jodhpur
Phone: (0291) 280 1091; eMail: recruitment@iitj.ac.in

Advt. No: IITJ/ 2023-24/O(E-II)/ASO/50 **Dated: 12 April 2023**

ADVERTISEMENT FOR CONTRACUTAL POSITION

The IIT Jodhpur intends to engage Assistant Sports Officer (on contract) initially for a period of six months. The post is temporary and on consolidated salary basis. The details are as under:

Name of the post	:	**Assistant Sports Officer**
Number of post	:	02 (Two)
Essential Qualification & Experience	:	1. Master degree in the Physical Education or equivalent from a recognized Institute/University with at least 55% marks with minimum 02 years of relevant experience of working in Institute/University, Autonomous Body, PSEs or Public Sector Organizations of repute OR Bachelor degree in the Physical Education or equivalent from a recognized Institute/University with at least 55% marks with minimum 04 years of relevant experience of working in Institute/University, Autonomous Body, PSEs or Public Sector Organizations of repute 2. Certificates of having represented the University at the inter-university competitions or at the National/State or District 3. Diploma in Coaching from National Institute of Sports
Desirable Qualification	:	1. Experience of having coaching in Track & Field events or any games. 2. Participation at the National level in any of these above fields. 3. Experience of organizing Sports Meets(s) 4. Having computer literacy and experience of working with computer office applications
Age limit	:	The age limit for appointment on contract basis shall not exceed 35 years as on as on the last date of application.
Consolidated Emoluments	:	Rs. 60,000 to 75,000/- per month consolidated
Accommodation	:	Accommodation at IIT Campus *(subject to availability)*
Tenure of appointment	:	The appointment for the above contractual position will be initially for Six months, which can be further extended up to a maximum of three years' subject to satisfactory performance.
Job Description	:	Roles and responsibilities of Assistant Sports Officer 1. Management of all student sports activities. 2. Coordinating and conducting the non-graded course Sports for First-year students. 3. Maintenance of records for all sports activities, participants, results, etc. 4. All arrangements and management for the Inter IIT, University, etc., matches. 5. Managing and maintenance of Sports item stocks. 6. Issuance of sports kits and stores. Maintain stock register. 7. Coordination and monitoring of the sports ground, attendees and coaches. 8. Sports storekeeper and all matters related to the sports item purchase. 9. All administrative tasks related to student sports.

The desirous candidates having requisite qualifications and fulfilling other eligibility may apply for the post latest by **03rd May 2023** in the format given at **Annexure A**.

General Instructions to the applicants:

1.	The candidate(s) who fulfills the requirements may apply in the prescribed format ***(Attached as Annexure-A)*** along with copy of all the certificates in support of their qualification, experience as well as *No objection certificate* from the present employer, ***if applicable***. Application of the same shall be mailed **in a single PDF file** (application along with all documents) to Office of Establishment-II (Recruitment), IIT Jodhpur at the address – **recruitment@iitj.ac.in** on or before **3rd May 2023.**
2.	Selected candidates shall not have claim on any regular position and shall not be bestowed any of the privileges like Housing, Medical Facility and Other benefits available to the regular employees of the Institute.
3.	Applicants are advised to ensure, before applying for the post, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on the last date of application.
4.	Ineligible candidates will not be allowed to appear for further process of recruitment. Document Verification will be conducted before interview.
5.	In case of large number of applicants, the Competent Authority, IIT Jodhpur reserves the right to shortlist candidates by adopting appropriate criteria.
6.	The number of vacancies indicated in the notification is tentative. IIT Jodhpur reserves the right to increase or decrease or NOT to fill any of the posts advertised.
7.	No **TA/DA** will be paid for attending the *Test/Interview*.
8.	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to *modify*, *withdraw* or *cancel* any communication made to the Applicants.
9.	After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
10.	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the any information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
11.	No interim correspondence whatsoever will be entertained from the candidates.
12.	Canvassing in any form or bringing in any influence political or otherwise shall be a liable for disqualification for the post.
13.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
14.	For a query related to advertisement of the post, applicant may send e-mail on **recruitment@iitj.ac.in.** However, enquiry/queries related to eligibility for the post/interpretation of rules or forwarding of CV will not be entertained.

Sd/-
Registrar

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ANNEXURE-A

APPLICATION FOR THE POST OF ASSISTANT SPORTS OFFICER (on contract)

(Advt. No: IITJ/ 2023-24/O(E-II)/ASO/50 dated 12 Apr 2023)

1.	Name of the applicant **(in BLOCK LETTERS)**	:
2.	Father's name	:
3.	Permanent address	:
4.	Address for correspondence	:
5.	Phone No. & Email ID	:
6.	Gender (Male/Female)	:
7.	Date of birth	:
8.	Whether belongs to *GEN/EWS/SC/ST/OBC*	:
9.	Marital Status	:

Affix self attested Passport size photograph

10. Educational qualifications :

Exam Passed	Name of Board/University	Year of Passing	% of marks/CGPA	Div.	Subject	Remarks

11. Experience (1)* :
(2) :
12. Name of the last employer, if any :
13. Any other relevant information :

**** In case of large number of entries, the applicant may attach an additional sheet(s).***

Declaration

I _____do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test, my candidature will stand cancelled and my claim for the recruitment stand forfeited.

Date:
Place:

Signature of the candidate