IIT Jodhpur – Marudhara Foundation

(A Section 8 Company Promoted by IIT Jodhpur)

NH 62, Nagaur Road, Karwar, Jodhpur, Rajasthan – 342030

Advt. No.: IITJ-MF/2023-24/ GM/01

Recruitment for the post of General Manager (Corporate Relations)

Online applications are invited from eligible Indian Citizens for the post of General Manager (Corporate Relations) on contract basis. Submission of online application will start from 6th July, 2023 and will close on 31st July, 2023.

Hardcopy of application need not be sent.

Detailed advertisement and online application form is available at Institute website – www.iitj.ac.in / https://marudhara.iitj.ac.in

Link of online application : https://erponline.iitj.ac.in

Director (IITJ – Marudhara Foundation)

IIT Jodhpur-Marudhara Foundation

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Advt. No: IITJ-MF/2023-24/ GM/01 **Dated: 06.07.2023**

ADVERTISEMENT FOR GENERAL MANAGER (CORPORATE RELATIONS) BASED AT BANGALORE

The IIT Jodhpur Marudhara Foundation, a Section 8 company promoted by IIT Jodhpur intends to engage a General Manager on a contract basis, initially for a period of one year. The post is temporary and on consolidated salary basis with performance linked incentives. The position is at Bangalore.

Name of the post	:	**General Manger (Corporate Relations)**
Number of post	:	01 (One)
Essential Qualification & Experience	:	(i) Master's or Bachelor's degree in any discipline. (ii) Minimum five to ten (05-10) years' experience in building Academic-Industry relationship. (iii) Should possess the track record of successfully running fund raising campaign for Academic Institute(s) through Corporate Social Responsibility (CSR) programs, Donations, Philanthropy by High Net-worth Individuals (HNIs) and other sources.
Age limit	:	The maximum age limit shall not exceed sixty five (65) years as on the date of interview.
Consolidated Emoluments	:	The General Manger will be paid a fixed remuneration ranging from Rs. 1,50,000 to Rs. 3,00,000 per month depending upon the requirement of the Institute vis-à-vis the academic and professional accomplishments of the candidate. Besides the fixed emoluments, the person will also be eligible for attractive variable performance incentive linked with achievement of quarterly fund-raising targets.
Accommodation	:	The Foundation shall not provide accommodation.
Location	:	Work is at Bangalore; Foundation is located at Jodhpur, Rajasthan
Travel	:	Travel expenses including lodging and boarding would be paid by the Foundation/Institute as per entitlement.
Tenure of appointment	:	The appointment for the above contractual position will be initially for One (1) year, which can be further extended up to a maximum of three (3) years' subject to satisfactory performance.
Job Description	:	The major responsibilities are to build fundraising/outreach programs with corporates from CSR funding, and also includes Fundraising from Alumni, corporates & Friends of IITs, Retail fundraising (Crowd Fundraising), Project based Fundraising, Fundraising towards named Endowments & corpus. Also providing strategies for long term growth in corporate/alumni relations, and any other work as assigned by the *Competent Authority* related to Corporate Relations of the Institute. The candidate needs to visit IIT Jodhpur campus for 07 days in every quarter. The foundation will bear travel and guest house accommodation expenses.

The desirous candidates having requisite qualifications and fulfilling other eligibility conditions may apply for the post. The date of interview will be intimated separately.

General Instructions to the applicants:

1.	The candidate who fulfills the requirements may apply through online mode. All the certificates in support of academic qualifications, experience as well as *no objection certificate* from the present employer, if any, must be attached with the online application form. The link of online application is as under: **https://erponline.iitj.ac.in.** Applications received after the last date shall not be considered.
2.	Selected candidates shall not have claim on any regular staff position, and shall not be bestowed any of the privileges like Housing, Medical Facility and Other benefits.
3.	Applicants are advised to ensure, before applying for the post, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on closing date of application.
4.	Interested candidates may also in their own interest ensure that they fulfill the eligibility conditions. Ineligible candidates will not be allowed to appear for interview. Verification of documents will be done before interview.
5.	In case of large number of candidates seeking slots for online interview, the competent authority, IIT Jodhpur – Marudhara Foundation reserves the right to shortlist candidates by adopting appropriate criteria.
6.	The candidate may be interviewed online or in physical mode.
7.	The number of vacancies indicated in the notification is tentative. IIT Jodhpur – Marudhara Foundation reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT Jodhpur – Marudhara Foundation the right to NOT fill the post(s) advertised.
8.	No Travelling Allowance (**TA) or Daily Allowance (DA)** will be paid for attending the *Selection* Process.
9.	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to *modify*, *withdraw* or *cancel* any communication made to the Applicants.
10.	After joining the service of the IIT Jodhpur – Marudhara Foundation, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the IIT Jodhpur – Marudhara Foundation applicable from time to time. He/She may be assigned any duty within or outside the Bangalore depending upon the exigency of the work.
11.	The IIT Jodhpur – Marudhara Foundation shall verify the antecedents or documents submitted by a candidate/person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
12.	No interim correspondence whatsoever will be entertained from the candidates.
13.	Canvassing in any form or bringing in any influence political or otherwise will be a disqualification for the post.
14.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the IIT Jodhpur – Marudhara Foundation shall be final.
15.	For any query related to Selection Process, applicant may send an e-mail to ***office_prg@iitj.ac.in*** However, enquiry/queries related to eligibility for the post/interpretation of rules or forwarding of Curriculum Vitae (CV) will not be entertained.

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Director (IITJ – Marudhara Foundation)