Indian Institute of Technology Jodhpur
(An Institute of National Importance, Ministry of Education, Govt. of India)
NH 62, Nagaur Road, Karwar, Jodhpur, Rajasthan – 342030

Advt. No.: IITJ/O(E-II)/2023-24/Non-Academic Staff/53

Recruitment for various Non-teaching positions

Online applications are invited from eligible Indian Citizens for various Non-teaching positions. Submission of online application will start on 28th May, 2023 and will close on 17th June, 2023.
Hardcopy of application need not be sent.
Detailed advertisement and online application form is available at Institute website – www.iitj.ac.in

Registrar

Indian Institute of Technology Jodhpur
NH 62, Nagaur Road, Karwar 342030, Jodhpur

VACANCY NOTIFICATION

Advt. No.: IITJ/O(E-II)/2023-24/Non-Academic Staff/53 **28th May, 2023**

IIT Jodhpur, an engineering & technology institute of national importance, is dedicated to education, research, and development. The Institute promotes academic excellence in teaching and technology research. The Institute is looking for suitable Indian Nationals to be recruited, through **ONLINE** applications only, for appointment on **Regular** basis in the following posts.

1. TECHNICAL POSTS:

S. N.	Name of the Post	Post Code	No. of vacancies								Pay Level (As per 7th CPC)	Basic Pay (As per 7th CPC)
			UR	SC	ST	OBC	PwBD	EWS	ESM	Total		
(A) SCIENTIFIC OFFICER												
1.	Chief Scientific Officer (AIOT)	5301	1	-	-	-	-	-	-	01	APL 14 A	Rs. 1,59,100/-
2.	Principal Scientific Officer (CRDSI)	5302	1	-	-	-	-	-	-	01	APL 13 A2	Rs.1,39,600/-
3.	Senior Scientific Officer (AIOT)	5303	2	-	-	-	-	-	-	02	APL 12	Rs. 1,01,500/-
	Total									**04**		

Gross emoluments:	Admissible benefits include Basic Pay, DA, Medical Facility and Transport Allowance, as per Government of India rules as applicable at Jodhpur, Rajasthan.
Age Bar:	**As mentioned against each post(s)** Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age for the category candidates only would be admissible as per RPR 2021 of IIT Jodhpur/Central Government Rules.

The age, essential, desirable qualifications and experience required for the above post (s), as per Post Code, are as under:

1. TECHNICAL POSTS

1.	**Chief Scientific Officer (AIOT)** **[Post Code -5301]**	**Age : 57 Years**
	Educational and Other Qualifications: 1. Ph.D. degree in appropriate engineering, chemistry, physics, and biology discipline. 2. At least 14 years relevant post-Ph.D. degree experience in specialized areas, with at least 4 years with Academic Grade Pay of Rs. 9,500/- or Academic Pay Level 13 A2	
	Desirable Qualification Experience in VLSI Design Cycles/Use and maintenance of semiconductor fabrication equipment and mask making/Electronic manufacturing including PCB Design and fabrication/Packaging and Testing of semiconductor chips.	
2.	**Principal Scientific Officer (CRDSI)** **[Post Code -5302]**	**Age : 50 Years**
	Educational and Other Qualifications: 1. Ph.D. degree in an appropriate engineering, chemistry, physics, and biology discipline. 2. At least 10 years relevant post-Ph.D. degree experience in specialized areas, with at least 4 years with Academic Grade Pay of Rs. 8,000/- or Academic Pay Level 12	
	Desirable Qualifications: 1. Experience in handling, setting up, installation, running, integration or designing advanced scientific equipment & systems and expertise in advanced analytical techniques: structural techniques (XRD, XRF), spectroscopic methods (Raman, NMR, XPS, UPS, FTIR etc), electron microscopy (FESEM, TEM etc), Magnetic Measurements (SQUID, PPMS etc). *(preferably latest experience)* 2. Experience in procurement of instruments 3. Skill of project/grant writing 4. Human resource management skill and managing of central facilities 5. Experience in organising workshop/conference/symposium	

3.	**Senior Scientific Officer (AIOT)**	**[Post Code -5303]**	**Age : 50 Years**
	Educational and Other Qualifications: 1. Ph.D. degree in an appropriate engineering, chemistry, physics, and biology discipline. 2. At least 5 years relevant post-Ph.D. degree experience in specialized domain, with at least 3 years with Academic Grade Pay of Rs. 6,000/- or Academic Pay Level 10		
	Desirable Qualification: Experience in VLSI Design Cycles/Use and maintenance of semiconductor fabrication equipment and mask making/Electronic manufacturing including PCB Design and fabrication/Packaging and Testing of semiconductor chips.		

Applicants are advised to read complete advertisement carefully before applying.

Steps to apply for above mentioned post(s)	
Step 1	**Registration**
Step 2	**Online Application**
Step 3	**Fee Submission (Online)**

GENERAL INSTRUCTIONS TO APPLICANTS

01	The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected. The Institute will retain online applications data for non-shortlisted/non-selected candidates only for three months after completion of recruitment process of the said post.
02	Each post carries retirement or terminal benefits as per *Institute Rules*.
03	Besides pay, each post carries allowances according to the Institute rules, which at present are at par with Central Government employees.
04	Applicants are advised to ensure, before applying, that they possess at least the minimum essential qualification and experience laid down for the post.
05	**SC, ST, OBC, Ex-Serviceman & EWS applicants are required to attach the valid Caste/required Certificate. PWD applicants are required to attach the Disability Certificate, in the format prescribed by the Government of India.**
06	Institute strives to have a workforce which reflects gender balance, hence, women candidates are encouraged to apply.
07	Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age to SC, ST, OBC, PwD & Ex-Serviceman would be admissible as per Central Government Rules for the category post(s) only.
08	The Institute reserves the right to: (a) Hold Written Test, Skill Test, or Interview for selection, whenever circumstances so warrant. (b) Withdraw any advertised post(s) at any time without giving any reason. Also, any consequential vacancy arising at the time of Written Test /Interview may be filled up from the available candidates. Thus, the number of positions may change; and (c) Offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate; and
09	The prescribed *Essential Qualification and Experience* indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test. Where the number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct a test and interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for the Written Test to a reasonable limit, on the basis of Qualification and Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish details of all qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualifications prescribed along with documentary evidences.
10	Applicants can see the status of their application using their *Log-in Id* and *Password* on an online portal at any point of time during the selection process.
11	The Institute reserves the right to relax age, qualifications and/ or experience in exceptional situation / cases, or in case of persons already holding analogous positions in a university, research institute, industry, *etc*.
12	Wherever, the post requires experience in a certain Pay/Grade Pay/Pay Level, the same refers only to that in Central Government (6^{th}/7^{th} CPC). Those serving in the organization under Central or State Government including PSUs/PSEs, Universities, Banking Sector etc. , their Pay/Grade Pay/Pay Level should be equivalent to Pay/Grade Pay/ Pay Level of 6^{th}/7^{th} CPC as mentioned against each post.
13	Higher initial pay may be given to exceptionally qualified and deserving applicants on recommendation(s) of the Selection Committee.
14	The number of vacancies indicated in the notification is tentative. IIT Jodhpur reserves the right to increase or decrease the number of advertised posts. Further, IIT Jodhpur reserves the right to NOT fill any of the posts advertised.
15	Applicants have to pay a non-refundable application fee of ***Rs. 1,000 for posts having Pay level 10 & above, Rs.500 for all other posts***. **Persons from the SC, ST, PwD, Ex-Servicemen, Women, EWS categories and regular employee(s) of IIT Jodhpur are not required to pay application fee.** Submitting the application form and paying fee should be done only through the online process; please visit Institute's website (*www.iitj.ac.in*) for the same. After submission of application and payment of fee, a PDF will be generated of the completed form and fees receipt. Applicants are required to keep a softcopy of application form and fee receipt for future reference.
16	Persons serving in *Government*, *Semi-Government* or *Public Sector Undertakings* should send THROUGH PROPER CHANNEL, the completed application form along with all relevant supporting documents and fee receipt in original, failing which such persons shall be required to produce NOC before appearing for the Interview/Written Test, provided they have sent an *Advance Copy* of the complete application form along with *fees receipt in original*.
17	The persons applying for more than one post must apply separately for each post (along with payment of fees for each post).
18	The complete postal address (including Telephone Number, Fax Number, Mobile Number and e-Mail address) of the present employer mentioning the name of the organization and whether the organization is a *Government*, *Semi-Government*, *Autonomous*, *Public Sector Enterprises* or *Private Sector*, should be indicated in the Application Form.
19	Outstation Applicants called for test, and who qualify for the last round of selection (namely *skill test*), will get reimbursement of fare (from the *Place of Residence* to *Jodhpur* and back by the shortest route) as per norms of the Institute through on-line transfer (RTGS/NEFT).
20	**MOST IMPORTANT:** **(i) The applicants are not required to send hard copy of the applications, hence, they have to attach all the documents like Marks-sheet(s), Degree(s), Experience Certificate(s) for each entry of experience mentioned in the application. Applicants are advised to upload scan copy of Original documents (Educational, Experience, Caste, etc.).** **(ii) Candidates are also advised to mention experience of each Pay Level / Post individually in application form.** **(iii) Incomplete application form, without the attachment of all relevant Certificates (both experience and professional), will be summarily rejected.** **(iv) No request for CORRECTION(s) in application form shall be entertained. The responsibility of entries in the application form lies with the Applicant.**

21	Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post. ***INTERIM ENQUIRIES WILL NOT BE ENTERTAINED***.
22	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to *modify*, *withdraw* or *cancel* any communication made to the Applicants.
23	After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Act and Statutes and of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
24	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith.
25	**CANDIDATES ARE ADVISED TO VISIT THE INSTITUTE WEBSITE FOR INFORMATION RELATED TO SYLLABUS, SHORTLISTING, EXAM SCHEDULE & OTHER UPDATES. NO QUERIES FOR THE SAME SHALL BE ENTERTAINED THROUGH EMAIL/TELEPHONIC CALLS.**
26	**The candidate shall retain the mobile number & email address provided at the time of filling the application form as all further communication shall be made on email and/or mobile number.**
27	The applicants are required to apply *only through ONLINE* process up to 17**th June, 2023 till 23:59 Hrs** with attachment of all required documents, failing which candidature will not be considered. The application which will be completed **(frozen)** shall only be considered. For a query related to advertisement, applicant may send e-mail on *recruitment@iitj.ac.in*. **However, enquiry/queries related to *eligibility for the post/interpretation of rules or forwarding of application* will not be entertained.** Address: Assistant Registrar **Office of Establishment-II** Indian Institute of Technology Jodhpur NH-62, Nagaur Road, Karwar Jodhpur 342 030 Ph: 0291 280 1091/1090 eMail: recruitment@iitj.ac.in

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Registrar